



Michigan Supreme Court

State Court Administrative Office
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MEMORANDUM

DATE: April 24, 2012

TO: Circuit and Probate Court Judges
cc: Circuit and Probate Court Administrators
Family Division Administrators
Probate and Juvenile Registers
Circuit Court Clerks
Case Management System Providers

FROM: Laura Hutzell

RE: Young Adult Voluntary Foster Care Act – Caseload Reporting

As you may know, this month courts began using a new case type code (VF) in connection with the Young Adult Voluntary Foster Care Act. These cases should be included in the caseload reports beginning with the 2012 reports due in early 2013.

Updated caseload reporting forms and instructions and upload file specifications are attached. Programming changes should be completed before January 1, 2013, to allow court staff to record these cases and include them in the caseload reports.

For more information about the procedure for handling these cases, please see Administrative Memorandum 2012-04 at <http://courts.michigan.gov/scao/resources/other/scaoadm/2012/2012-04.pdf>.

If you have any questions about caseload reporting, please contact Kimberly Tody by phone at 517-373-5538 or by e-mail at todyk@courts.mi.gov.

Attachments